



Serving the Industry Since 1981

King-Tek EDM and Precision Machining, Inc.

Form No.: KT-F-55

Revision: E

Date of Revision: 8/3/2018

Quality Ref.: AS 9100 Section 8.4.3

Purchase Order Quality Requirements

ALL SUPPLIERS ARE REQUIRED TO COMPLY WITH QA 1 through QA 8

QA 1 - All products provided under this purchase order shall meet the applicable drawings, specifications, standards and other requirements stated in the King-Tek purchase order. Supplier shall subject all products to the inspections and tests necessary to ensure all requirements are met.

QA 2 - King-Tek, King-Tek's customers and their customers, or any applicable regulatory agency shall (a) have right of access to all facilities involved in the order at any level of the supply chain and to all applicable records and shall (b) have the right to perform verification or validations at the supplier's facility.

QA 3 - Notifications: (a) The supplier shall immediately notify King-Tek when it is suspected or known that nonconforming material has been produced or delivered. The notification must include a clear description of the actual or suspected nonconformance. (b) The supplier shall notify King-Tek as soon as it has been determined that supplier is not able to ship as specified.

QA 4 - Supplier shall notify King-Tek of any changes to processes, products or services, including changes of suppliers, or location of manufacture and obtain King-Tek's approval prior to filling the order.

QA 5 - Supplier shall retain and maintain quality records pertaining to King-Tek's order from deterioration for a minimum of ten years unless otherwise specified by purchase order.

QA 6 - Except as required by law, no public release of any information, confirmation or denial of the subject matter of this purchase order shall be made without prior written authorization by King-Tek or its customer. Access to the information contained in this order shall be provided only to employees or suppliers "with the need to know" and who are under obligation to hold such information in confidence.

QA 7 - Supplier shall flow down to sub-tier suppliers the applicable requirements in King-Tek's purchasing documents, including King-Tek's customer's requirements.

QA 8 - The supplier shall ensure that packaging and preservation is adequate to prevent damage or deterioration during shipment to King-Tek.

ADDITIONAL QA REQUIREMENTS FOR COMMODITIES LISTED BELOW

COMMODITY	QA8	QA9	QA10	QA11	QA12	QA13	QA14
Raw Material			X	X			
Calibration Services						X	
Chemical Processing Services	X	X	X				*
Heat Treating Services	X	X	X				*
Material Testing Services			X		X		

X = Required

* = Required when noted on the purchase order



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QA 8 – Nadcap Accreditation: *Supplier shall maintain a processing system that has been accredited by Nadcap. Supplier shall notify King-Tek of suspension or termination of their Nadcap accreditation PRIOR to processing any orders.*

QA 9 – Certificate of Conformance: *Supplier shall provide a Certificate of Conformance with the following information:*

1. *Supplier's name, location & Shipper number*
2. *Date of shipment*
3. *KING-TEK P.O. number*
4. *Part number & Revision; serial number (if applicable)*
5. *Part name & quantity*
6. *A signed and dated statement of quality, from authorized representative stating that all methods and/or materials used in the order are in accordance with P.O. instructions and that all required inspections and/or tests have been successfully completed*

QA 10 – Raw Material Certificates: *Certificates showing full chain of custody including the mill or product certificates denoting chemical and physical properties shall accompany each lot/shipment.*

QA 11 – DFARS Compliance: *ALL specialty metals shall be smelted in the United States or a "Qualifying Country" per DFARS 252.225-7014 unless otherwise specified in the King-Tek purchase order.*

QA 12 – Test Reports: *The supplier shall provide test reports and/or test coupons or specimens as requested by the King-Tek purchase order.*

QA 13 – Calibration Certificates: *Calibration certificates traceable to NIST are required.*

QA 14 – Compliance with ITAR & EAR: *INTERNATIONAL TRAFFIC IN ARMS REGULATIONS (ITAR) or EXPORT ADMINISTRATION REGULATIONS (EAR) are in effect for this order, as this purchase order or its appendage contains technical data which is subject to export control laws of the U.S. Government. Transfer of this data by any means to a foreign person, whether in the U.S. or abroad is strictly prohibited.*

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